

# CENTRAL STERILE SUPPLIES DEPARTMENT (CSSD) COURSE 2019

4 - 7 November 2019

Venue: Imperial Ballroom, Mandarin Orchard Singapore



Organised by



**INFECTION CONTROL ASSOCIATION (SINGAPORE)**

# INFORMATION

## WELCOME NOTE:

Dear Colleagues and Friends,

On behalf of the Organising Committee, it is my honour to welcome you to the 5<sup>th</sup> CSSD course to be held in Singapore from 4<sup>th</sup> - 7<sup>th</sup> November 2019.

The 4-day CSSD course has been designed to provide an innovative and comprehensive overview on the latest research developments in infection control and sterilisation issues, providing delegates a full curriculum on a rich spectrum of the related topics.

Thank you for your continued commitment towards clinical safety and overall care for patients. This course will be the platform for you to share and exchange experiences with fellow healthcare professionals, thereby bringing about fresh ideas for greater improvement at your respective workplaces.

With that, I look forward to meeting you in Singapore this November and your active participation at the CSSD 2019 course.

**Dr Ling Moi Lin**

*Chairperson, Central Sterile Supplies Department (CSSD) Course 2019  
President, Asia Pacific Society of Infection Control*

## ABOUT THE COURSE

The 4-day CSSD course is aimed at equipping delegates with the knowledge of the standards, complexities and challenges associated with the CSSD function and the comprehensive working skills required to deliver a high standard of care for patients and the healthcare fraternity.

The topics covered by our esteemed speakers will include the latest developments surrounding the issue of sterilisation and infection control. The course will include a series of lectures, small group discussions, hands-on practices as well as a Q&A session complemented by site visits to local hospitals.

At the end of the course, we hope delegates will be able to:

- 1) Describe the essential components for an effective sterilisation programme
- 2) Apply skills learnt during the course at their respective workplaces to bring about a higher level of quality and safety at the healthcare facilities

## ORGANISING COMMITTEE MEMBERS

Chairman: Dr Ling Moi Lin

Member: Ms Lily Lang

## FACULTY MEMBERS

Ms Carolin Bieberstein

Ms Goh Meh Meh

Ms Han Tiew Peng

Mr Johnson Ji

Ms Lily Lang

Ms Yvonne Lew

Dr Ling Moi Lin

Ms Louise Loh

Dr Norman Lu

Dr James Sim

Ms Tan Siok Hwee

## WHO SHOULD ATTEND

Doctors, Nurses, Hospital Administrators, Operating Theatre Personnel, Pharmaceutical Personnel, Central Sterile Supply Department Personnel and Infection Control Personnel.

## CERTIFICATION

Delegates who fulfill the minimum attendance requirement of 90% will be eligible to sit in for the written examination. A certificate will be issued to delegates upon successful completion of the written examination and CME / CNE points will be accredited to your respective Singapore-registered healthcare personnel accordingly.

## REGISTRATION MATTERS

Kindly fax or mail the completed registration form to the Secretariat.

## COURSE FEES

*(Incl. of 7% Goods and Services Tax)*

	<b>Early Bird (Till 13 July 2019)</b>	<b>Normal Rate (From 14 July 2019)</b>
ICA(S) Members	S\$1,000	S\$1,200
Non ICA(S) Members	S\$1,200	S\$1,500
Groups of 5pax & above	10% discount	5% discount

## PAYMENT DETAILS

All course fees can be made by cheques or bank drafts, made payable to "Infection Control Association (Singapore)". Cheques or bank drafts are to be mailed to the Secretariat. All payment is to be made in SINGAPORE DOLLARS and a receipt will be issued within 10 days of payment.

## CANCELLATION POLICY

Request for cancellation / replacement must be made in writing to the Secretariat before 30<sup>th</sup> October 2019. The Organising Committee regrets that any requests received after this date will not be entertained. 75% of the course fees will be refunded upon successful cancellation within two months after the course.

## LIABILITY

The organisers will be not liable for any personal accidents, illnesses, loss or damage to private properties of the delegates within the duration of the Course. Delegates are advised to make their own arrangements with respect to personal insurance.

## DISCLAIMER

Whilst every attempt will be made to ensure that all aspects of the Course will take place as scheduled, the Organising Committee reserves the right to make appropriate changes should the need arises with or without prior notice.

## ORGANISING SECRETARIAT

Wizlink Consulting Pte Ltd  
2 Venture Drive, #16-16  
Vision Exchange  
Singapore 608526

Tel: +65 6774 5201

Email: secretariat@icas.org.sg

# PROGRAMME

Date	Time	Topic	Trainer
4 Nov	<b>0800 - 0830</b>	<b>Registration</b>	
	0830 - 0930	Sterilization and Disinfection	Mr Johnson Ji
	0930 - 1030	Basics in Microbiology	Dr James Sim
	<b>1030 - 1045</b>	<b>Morning Tea Break</b>	
	1045 - 1145	Handling, collection & transport of contaminated instruments	Ms Han Tiew Peng
	1145 - 1245	Cleaning and decontamination process	Ms Louise Loh
	<b>1245 - 1330</b>	<b>Lunch</b>	
	1330 - 1430	Cleaning Verification	Dr Norman Lu
	1430 - 1530	Instrumentation inspection and preparation for packaging	Ms Tan Siok Hwee
	<b>1530 - 1600</b>	<b>Afternoon Tea Break</b>	
5 Nov	1600 - 1700	Handling of Loan Instruments	Ms Carolin Bieberstein
	1700	END	
	<b>0800 - 0830</b>	<b>Registration</b>	
	0830 - 0930	Packaging materials and selection	Ms Yvonne Lew
	0930 - 1030	Sterilisation and monitoring	Ms Lily Lang
	<b>1030 - 1045</b>	<b>Morning Tea Break</b>	
	1045 - 1145	Chemical and biological indicators	Dr Norman Lu
	1145 - 1245	Monitoring and documentation	Ms Goh Meh Meh
	<b>1245 - 1330</b>	<b>Lunch</b>	
	1330 - 1430	Professional development	Ms Goh Meh Meh
6 Nov	1430 - 1530	Sterile storage and distribution	Ms Lily Lang
	<b>1530 - 1600</b>	<b>Afternoon Tea Break</b>	
	1600 - 1700	Facility design	Dr Ling Moi Lin
	1700	END	
	<b>0800 - 0830</b>	<b>Registration</b>	
	0830 - 0930	Infection prevention issues	Dr Ling Moi Lin
	0930 - 1030	Workplace safety	Ms Lily Lang
	<b>1030 - 1045</b>	<b>Morning Tea Break</b>	
	1045 - 1145	Working towards excellence in CSSD program	Dr Ling Moi Lin
	1145 - 1245	Journey towards excellence	Panel
7 Nov	<b>1245 - 1330</b>	<b>Lunch</b>	
	1330 - 1700	Hospital Site Visit	
	1700	END	
	<b>0930 - 1000</b>	<b>Registration</b>	
	1000 - 1200	EXAM	